



ASPIRA Association, Inc.

National Board of Directors
MEETING

February 22-23, 2002
Sheraton Newark Airport Hotel
Newark, New Jersey



**National Board of Directors Meeting
ASPIRA Association
February 22-23, 2002**

**Sheraton Newark Airport Hotel
Newark, New Jersey**

TENTATIVE SCHEDULE

Friday, February 22

8:00 am – 9:00 am	Continental Breakfast
9:30 pm – 12:00 pm	Meeting Council of Executive Directors/Presidents
12:00 pm – 1:00 pm	Lunch
1:30 pm – 5:00 pm	Meeting Council of Executive Directors/Presidents
7:00 pm – 9:00 pm	Dinner (Hotel)

Saturday, February 23

8:00 am – 9:00 am	Continental Breakfast
9:00 am – 9:30 am	Meeting Executive Committee Meeting
9:30 am – 12:00 n	National Board of Directors
12:00 n – 1:00 pm	Lunch
1:00 pm – 2:00 pm	Meeting Student Affairs Committee
2:15 pm – 5:00 pm	Meeting National Board of Directors
5:30 pm	Adjourn

Table of Contents

1	Approval of the proposed Agenda of the Feb. 23, 2002 Executive Committee Meeting
2	Review and Approval of the Minutes of the Aug. 10-11, 2001 Executive Committee Meeting
3	Review of the proposed agenda for the Feb. 23, 2002 National Board of Directors Meeting
4	New Business
5	Adjourn
6	Approval of the proposed Agenda of the Feb. 23, 2002 National Board of Directors Meeting
7	Review and Approval of the Minutes of the Aug. 10-11, 2001 National Board of Directors Meeting
8	Chairperson's Report
9	Associates' Report
10	Treasurer's Report
11	Student Affair Committee Report
12	President's Report
13	Strategic Plan 2002-2007: Framework
14	New Business
15	Adjourn

**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

EXECUTIVE COMMITTEE AGENDA ITEM SUMMARY

Agenda No.: 1.0 **Reference No.:** 2/02

Subject: Approval of the proposed agenda of the February 23, 2002 Executive Committee Meeting

Type: **Action:** X **Information:**

Meeting Date: February 23, 2002 **Executive Committee:** X

Background:

The proposed agenda for the Executive Committee Meeting was mailed to each member prior to the meeting. The agenda will again be reviewed briefly and action will be taken.

Action Required:

Approval of the proposed agenda for the Executive Committee Meeting

National Board of Directors Meeting
EXECUTIVE COMMITTEE
ASPIRA Association
February 23, 2002

PROPOSED AGENDA
EXECUTIVE COMMITTEE, BOARD OF DIRECTORS

- 1.0 * Approval of the Agenda
- 2.0 * Review of the Minutes of the August 10, 2001 Executive Committee Meeting
- 3.0 Review of the Agenda of the February 2, 2001 Meeting, National Board of Director's
- 4.0 New Business
- 5.0 Adjourn

* Action Items

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

EXECUTIVE COMMITTEE AGENDA ITEM SUMMARY

Agenda No.: 2.0 Reference No.: 2/02

Subject: Review and Approval of the Minutes of the August 11, 2001 Executive
Committee Meeting

Type: Action: X Information:

Meeting Date: February 23, 2002 Executive Committee: X

Background:

The minutes from the last Executive Committee were mailed to each member prior to the meeting. The Executive Committee minutes will be reviewed for approval.

Action Required:

Approval of the minutes of the Executive Committee Meeting on August 11, 2001.

ASPIRA Association, Inc.
National Board of Directors
Executive Committee Meeting
August 11, 2001

Sheraton Newark Airport Hotel
Newark, NJ

Attendance

Members

Ms. Myrna Rivera, Chair of the Board
Mr Wilfredo Matos, Vice Chair Program, Chair
ASPIRA of CT
Mr Heriberto Oquendo, Jr Secretary,
ASPIRA of NY
Ms Lydia Hernández-Vélez, Vice Chair for
Finance/Treasurer, Chair ASPIRA of PA
Ms Helga Umpierre, Vice Chair for Personnel,
Chair, ASPIRA de Puerto Rico
Ms Victoria Hernandez, Chair ASPIRA of FL
Ms Sonia Sanchez, Chair, ASPIRA of IL
Mr Rolando Velazquez, Chair
ASPIRA, Inc of NJ

National Office Staff

Mr Ronald Blackburn-Moreno,
President
Mr Johnny Villamil, Executive Vice
President
Ms Tatiana Almeida, Recorder

The meeting was called to order at 9 00 PM

1 0 Approval of the proposed agenda of the August 11, 2001 Executive Committee Meeting.

- Ms Rivera opened the meeting with a review and approval of the agenda.
- Ms Sanchez presented a motion to approve the agenda
- Ms Hernández seconded.
- The motion was approved unanimously

2 0 Review and Approval of the Minutes of the June 25, 2001, Executive Committee Meeting.

- Ms Rivera requested that Board Members briefly review the minutes of the June 25, 2001, Executive Committee Meeting.
- There were typographical errors pointed out, which were logged by the Recorder
- Ms Rivera called for a motion to approve the minutes as amended

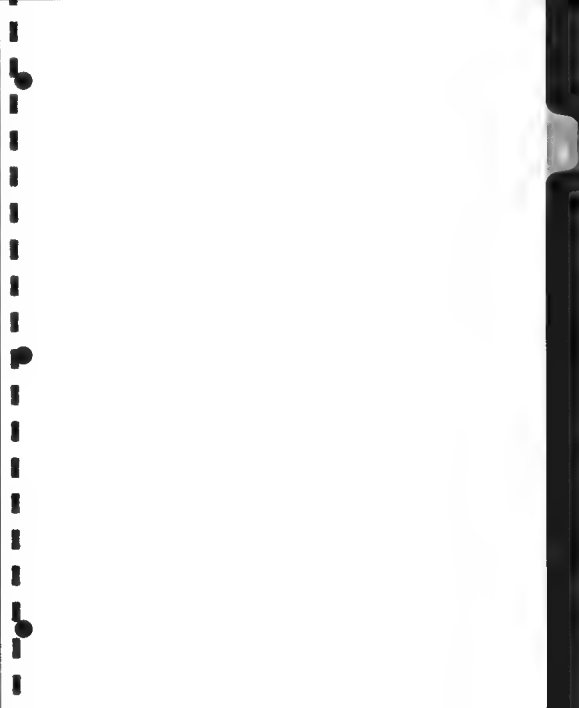
- Ms. Sánchez seconded.
- The motion was approved unanimously

3.0 Review of the proposed agenda for the August 11, 2001 National Board of Directors Meeting

- Before Ms. Rivera started to discuss the agenda Ms. Sanchez and Mr. Matos pointed out how the Executive Committee should be an open meeting
- Ms. Umpierre discussed the importance of having the Executive meeting before the National Board of Directors.
- Ms. Rivera indicated that certain things that are discussed during the Executive meeting do not necessarily have to be discussed during the National Board of Directors meeting
- Ms. Rivera made the several recommendations to revise the schedule of the Board Meeting. There was a discussion of the schedule to better accommodate the report of the Student Affairs Committee and the election of officers.
- Ms. Hernández made a motion to approve the agenda.
- Ms. Sánchez seconded
- The motion was approved unanimously

4.0 New Business

- Ms. Rivera indicated that she had asked the Vice Chair of Finance/Treasure and the Vice Chair of Programs to discuss the evolution of the board over the last few years. She also reviewed how the role of Chair has changed as ASPIRA has had a greater presence at the national level
- Mr. Matos mentioned how important the Associates' Update was and that an effort should be made to have all Board members present during these updates.
- Ms. Umpierre pointed out that she would like to discuss the possibility of amending the By-Laws and the legal relationships among the Associates, as well as the relationship between Consultiva Internacional and the Association
- Ms. Rivera pointed out that Mr. Blackburn and she would both discuss the relationship between Consultiva Internacional and the Associates during their reports to the Board
- Mr. Oquendo made a motion to adjourn.
- The motion was unanimously approved.
- The meeting adjourned at 9:25 a.m.





**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

EXECUTIVE COMMITTEE AGENDA ITEM SUMMARY

Agenda No.: 3.0 **Reference No.:** 2/02

Subject: Review of the proposed agenda for the February 23, 2002 National Board of Directors Meeting

Type: **Action:** _____ **Information:** X

Meeting Date: February 23, 2002 **Executive Committee:** X

Background:

The proposed agenda for the National Board Meeting was mailed to each member prior to the meeting. The agenda will again be reviewed briefly

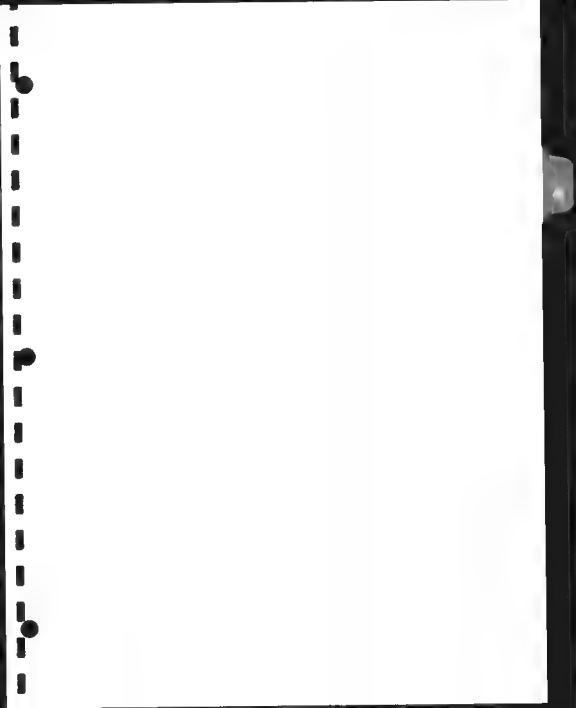
Action Required:

None.

National Board of Directors Meeting
ASPIRA Association
February 23, 2002

PROPOSED AGENDA---BOARD OF DIRECTORS

- 1.0 * Approval of the Agenda
- 2.0 * Review and approval of the Minutes of the August 10-11, 2001 National Board of Director's Meeting
- 3.0 Chairperson's Report
- 4.0 Associates Updates
- 5.0 Treasurer's Report-
 - * Revenue and Expenditures
 - Endowment Fund Report
 - * Approval of the Revised Budget FY 2002
- 6.0 Student Affairs Committee Report
- 7.0 President's Report
- 8.0 Strategic Plan 2002-2007. Framework
- 9.0 New Business
- 10.0 Adjourn
- * Action Items





ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

EXECUTIVE COMMITTEE AGENDA ITEM SUMMARY

Agenda No.: 4.0 Reference No.: 2/02

Subject: New Business

Type: Action: _____ Information: X

Meeting Date: February 23, 2002 Executive Committee: X

Background:

The Executive Committee will discuss any new business.

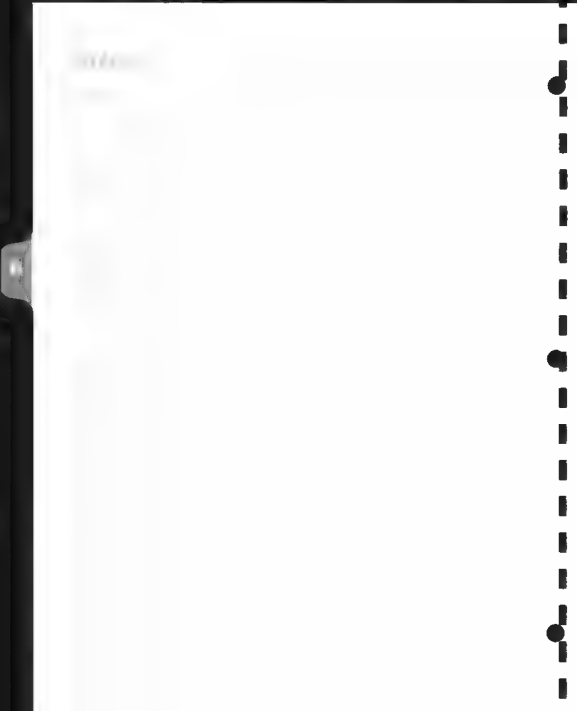
Action Required:

None









**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

BOARD AGENDA ITEM SUMMARY

Agenda No.: 6.0 **Reference No.:** 2/02

Subject: Approval of the proposed agenda for the February 23, 2002 National Board Meeting

Type: **Action:** X **Information:**

Meeting Date: February 23, 2002 **National Board of Directors:** X

Background:

The proposed agenda for the National Board of Directors Meeting was mailed to each member prior to the meeting . The agenda will be reviewed and approved.

Action Required:

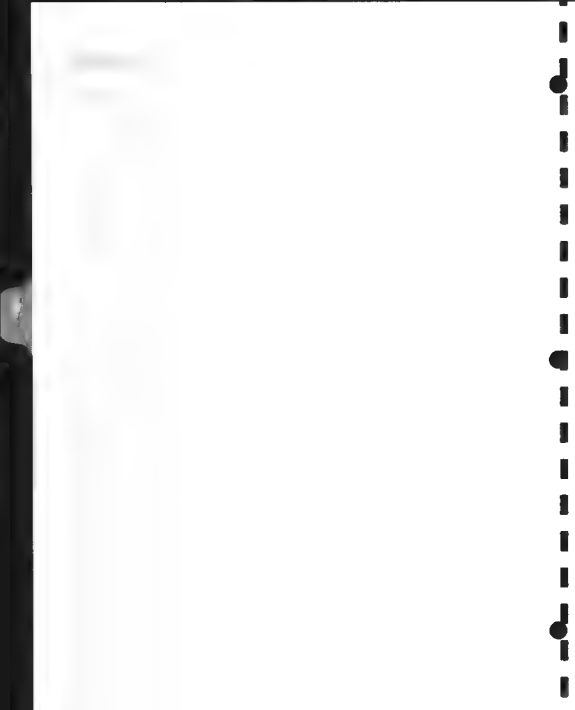
Approval of the proposed agenda.

National Board of Directors Meeting
ASPIRA Association
February 23, 2002

PROPOSED AGENDA—BOARD OF DIRECTORS

- 1.0 * Approval of the Agenda
- 2.0 * Review and approval of the Minutes of the August 10-11, 2001 National Board of Director's Meeting
- 3.0 Chairperson's Report
- 4.0 Associates Updates
- 5.0 Treasurer's Report-
 - * Revenue and Expenditures
 - Endowment Fund Report
 - * Approval of the Revised Budget FY 2002
- 6.0 Student Affairs Committee Report
- 7.0 President's Report
- 8.0 Strategic Plan 2002-2007. Framework
- 9.0 New Business
- 10.0 Adjourn
- * Action Items





**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

BOARD AGENDA ITEM SUMMARY

Agenda No.: 7.0 **Reference No.:** 2/02

Subject: Review and Approval of the Minutes of the August 10-11, 2001 National Board of Directors Meeting

Type: **Action:** X **Information:**

Meeting Date: February 23, 2002 **National Board of Directors:** X

Background:

The minutes for the last National Board of Directors Meeting was mailed to each member prior to the meeting. The minutes will be reviewed for approval.

Action Required:

Approval of the minutes of the National Board of Directors Meeting on August 11, 2001.

ASPIRA Association, Inc.
National Board of Directors Meeting
August 10-11, 2001
MINUTES

Sheraton Newark Airport Hotel
Newark, NJ

Board of Directors

Ms. Myrna Rivera, Chair of the Board, At-Large Member
Mr. Wilfredo Matos, Vice Chair-Program, Chair ASPIRA of CT
Ms. Helga Umpierre, Vice Chair-Personnel, Chair, ASPIRA de PR
Ms. Lydia Hernández-Vélez, Treasurer, ASPIRA of PA
Heriberto Oquendo, Jr., Secretary, Student Representative, ASPIRA of NY
Ms. Victoria Hernández, Chair, ASPIRA of FL
Mr. Rolando Velázquez, Chair, ASPIRA of NJ
Ms. Sonia Sánchez, Chair, ASPIRA of IL
Mr. Luis Cuevas, At Large Member
Ms. Ana Elba Bravo, At Large Member
Ms. Jackie Maldonado, Student Representative, ASPIRA of CT
Mr. Armando Osorio, Student Representative, ASPIRA de PR
Ms. Naida Sánchez, Student Representative, ASPIRA of FL

Presidents/Executive Directors

Ms. Alma Maya, Executive Director, ASPIRA of CT
Mr. Raúl Martínez, President, ASPIRA of FL
Mr. José Rodríguez, President, ASPIRA of IL
Mr. Miguel Melendez, ASPIRA of NJ (for Mr. William Colón)
Mr. Alfredo Calderon, Executive Director, ASPIRA of PA
Mr. William Gomez, ASPIRA of PR (for Ms. Hilda Maldonado)

National Office Staff

Mr. Ronald Blackburn-Moreno, President National Office
Mr. John Villamil, Executive Vice President and CEO
Ms. Hilda Crespo, Vice President of Public Policy
Ms. Tatiana Almeida, Recorder

Absent

Ms. Cristina Sandóz, Student Representative, ASPIRA IL
Ms. Magda Yrizarry, Chair, ASPIRA of NY

The meeting was called in order at 9:35 a.m.

1.0 Approval of the Agenda

- Ms. Rivera started the meeting by welcoming the National Board members and reviewing the agenda. She presented the changes to the meeting discussed at the Executive Committee Meeting, which included the following
- Ms. Rivera proceeded to request a motion to approve the agenda.

- Ms. Umpierre made the motion to approve the agenda.
- Mr. Oquendo seconded
- Motion was approved by unanimously

2 0 Review and Approval of the Minutes of the February 4, 2001 National Board of Directors Meeting

- Several typographical corrections were made to the minutes and recorded
- Ms. Rivera requested a motion to approve the minutes
- Mr. Oquendo made the motion to approve the minutes
- Ms. Umpierre seconded.
- Motion was approved unanimously

3 0 Chairperson's Report

- Ms. Rivera provided for a review and reflection of her past year as Chair. Key points included
 - How ASPIRA is a far larger and more influential organization than some members may recognize
 - ASPIRA is far more complex and advanced than some members realize
 - ASPIRA has a important responsibility to continue to expand the projects it has in communities
 - ASPIRA has a significant responsibility to maintain its fiscal integrity
- Ms. Rivera congratulated Mr. Blackburn, Mr. Villamil, Ms. Crespo and other ASPIRA National Office staff on their commendable accomplishments.
- Ms. Rivera also emphasized how the role of the National Board is being redefined. Ms. Rivera mentioned that the National Board members have been at various national activities that has lead to all board members being more informed of ASPIRA's role nationally. She pointed out that the National Chair no longer just runs meetings, but is active in ASPIRA's activities nationally, and that the National Office no only supports Associates. Rather, she recognized that its work is far reaching.
- Ms. Rivera had asked Ms. Hernandez-Velez and Mr. Matos report on the National Office's structure and functions. Their report was shared with the Board.

4 0 President's Report

- Mr. Blackburn-Moreno offered a review of the President's Report (a written report was provided)
- As part of his report he reviewed the role of the National Office and its functions, as well as personnel, and described the various projects that the National Office has developed with different Associates.
- Mr. Cuevas inquired about the possibility of expanding ASPIRA to other states. Mr. Blackburn explained how ASPIRA has been involved in different communities such as in Texas, and Hawaii. However, there have not been any realistic opportunities to start a new state Associate.

- Mr Blackburn offered an overview of the Community Technology Centers Program in Puerto Rico. He explained how there have been several proposals to fund the CTCs on the Island and that the program is proposing to open several CTCs throughout the island, operated by ASPIRA de PR.
- Mr Blackburn provided a progress report on the Puerto Rican Institute of Arts and Culture and its web page
- Mr Blackburn reported on the status of the loans to Associates
- Mr Blackburn reported that the National Office renewed its \$ 200,000.00 line of credit with Citibank

5.0 Treasurer's Report

- Ms Hernández-Vélez had been asked by Ms. Rivera to review the budgets and revenue and expense reports, and to make a trend analysis report. Ms. Hernández-Vélez reported that there has been a 20% decrease in the salary expenses at the National Office and there has been an increase in money spent on programs that involve partnership with the Associates. She reported that this was a very positive trend, since it appears that more was being done with a lower salary cost
- Ms Hernández-Vélez presented the Endowment Fund Report to the Board
- Ms Hernández-Vélez made a motion for the Board to approve the following
 - Revenue and Expenditures
 - Approval of the Revised Budget FY 2001
 - Approval of the Auditors for FY 2001 audit
 - Approval of the Preliminary Budget FY 2002
- Mr Velázquez seconded the motion
- All items were approved unanimously
- The Board took a recess at 1 pm and reconvened at 1:30 p.m.

6.0 Election of Officers

- Ms. Sonia Sanchez reported that the Nominations Committee unanimously proposed that the current Board Officers and the Chairperson be re-elected for a new term
- Mr Velázquez made a motion to reelect the current officers.
- Ms. Hernández seconded the motion
- The motion was approved unanimously

7.0 Student Affairs Committee Report.

- Ms Naida Sánchez presented the report of the Student Affairs Committee. She made requested that students have a chat room or a message board on the web page to exchange ideas as well as information. She also reported on the need to have a person which could help the Student Affairs Committee during their meetings.

8.0 Associates' Update

ASPIRA of Florida

- Mr. Martinez presented the updates for ASPIRA of FL. He showed the board how technology and the use of the web page has helped ASPIRA of FL.

ASPIRA de Puerto Rico

- Mr. Gómez presented the updates for ASPIRA de PR. He reported on the success of the following programs: Talent Search, Upward Bound, Veterans Upward Bound, Proyecto de Observación de Palomas, Gear Up, Head Start, and Early Head Start. He also reported that the ASPIRA/Cisco Academy graduated its first class. He also indicated that construction of the new technology building has been completed.
- Ms. Umpierre noted that this was the last meeting in which Mr. Armando Osorio would be participating as the student representative of ASPIRA de PR.

ASPIRA of New York

- Mr. Oquendo presented the updates for ASPIRA of NY. Among others, he reported that ASPIRA of NY has been recovering and have been paying their loan to ASPIRA National on a monthly basis.

ASPIRA of New Jersey

- Mr. Meléndez presented the updates for ASPIRA on NJ. He reported on the Third Annual Latino Education Conference in New Jersey and the Second Annual Youth Leadership Convocation. He indicated that work was underway for the second annual technology in educational conference in Puerto Rico. He also updated the board on the on-going expansion of ASPIRA of NJ to two new locations: Plainfield and Dover.

ASPIRA of Connecticut

- Ms. Maldonado reported provided updates on the ASPIRA of CT Club, including a successful trip of nineteen students and five chaperones to Puerto Rico. She also reported on the ASPIRALYRICS as a statewide picnic and a college tour by *Aspirantes*, as well as on an officer retreat in Moodus, CT. Other field trips have included the Repertorio Español, where they saw "La Gringa" and a trip to the Museum of American History. She also informed the Board of the SAT workshops and the leadership convocation.
- Ms. Maya explained how ASPIRA of CT now has a Deputy Director and that they are now in five cities and 14 schools. Currently they are serving over 1,500 students.

ASPIRA of Pennsylvania

- Mr. Alfredo Calderón presented the updates from ASPIRA of PA. He reported on the status of the office as well as the success of the Gala to help raise money to ASPIRA of PA.

Mr. Matos assumed the chair at 3:30 p.m. after the departure of Ms. Rivera left the meeting at 3:30 p.m.

9 0 New Business

- The Board welcomed Ms. Ana Elba Bravo to the National Board as the new incoming At-large member of the board.

By-Laws Committee

- Ms. Sonia Sanchez volunteered to head the By-Laws Committee to make recommendations to amend the By-Laws for the next Board Meeting. Two main items identified by Ms. Sánchez for review were term limits for At-large members and the process for becoming Chair of the Board.
- Ms. Hernández-Vélez, Mr. Oquendo, Mr. Velázquez and Ms. Umpierre volunteered to serve on the committee.
- Mr. Oquendo pointed out that the Student Affairs Committee would also like to make amendments the Student Affairs Committee rules.
- The Board had consensus of the development of a By-Laws Review committee.

Relationship among Associates

- Ms. Umpierre raised the issue of the relationship between different ASPIRA Associates and with the National Office regarding activities conducted by one Associate or the National office in the state of another.
- Mr. Matos asked that the Executive Committee first discuss how to address this issue.

ASPIRA of Connecticut

- Ms. Maya raised the issue of the status of ASPIRA of CT. ASPIRA of CT remains, after over 10 years, technically an Affiliate. She recommended that ASPIRA of CT be grandfathered into the Association as a full Associate.
- Ms. Sonia Sánchez made the motion to incorporate ASPIRA of CT as a full Associate of the ASPIRA Association.
- Mr. Velázquez seconded the motion.
- The Board voted, with one abstention, to incorporate ASPIRA of CT to be an ASPIRA Associate. ASPIRA of CT be recognized as an ASPIRA Associate.

10 0 Adjourn

- Ms. Hernández-Vélez made a motion to adjourn the meeting.
- Ms. Maldonado seconded the motion.
- The motion was approved unanimously.
- The meeting adjourned at 5 00 p.m.

Notes

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

BOARD AGENDA ITEM SUMMARY

Agenda No.: 80 Reference No.: 2/02

Subject: Chairperson's Report

Type: Action: Information: X

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

The Chair of the Board will give a brief report.

Action Required:

None.

Notes

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

BOARD AGENDA ITEM SUMMARY

Agenda No.: 90 Reference No.: 2/02

Subject: Associates Report

Type: Action: _____ Information: X

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

The Associates will present reports on activities and upcoming events

Action Required:

None.

Notes

Blank lined area for notes.

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

BOARD AGENDA ITEM SUMMARY

Agenda No.: 10.0 Reference No.: 2/02

Subject: Treasurer's Report

Type: Action: X Information:

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

Ms. Lyda Hernández-Vélez, Vice President for Finance/Treasurer, will give the Treasurer's Report. The report includes:

- * Revenue and Expenditures
- Endowment Fund Report
- * Approval of the Revised Budget FY 2002

Action Required:

- Approval of the Revenue and Expenditures Report
- Approval of the Revised Budget FY 2002

ASPIRA ASSOCIATION, INC.
REVENUES AND EXPENSES REPORT
FOR JULY 2001 THROUGH DECEMBER 2001



DOCUMENT 1

	Modified Accrual Year to Date Actual	Annual Budget Approved Aug. 2002	Budget Balance	% of Budget Remaining
Support & Revenue				
Contributions and grants	241,463	844,318	\$ 602,855	71%
Federal Grants	250,643	583,327	332,684	57%
Interest Income	1,971	1,200		
Misc. Income	9,628	10,000		
Total	503,704	1,438,845		
EXPENSES				
Salaries	196,881	407,803	210,922	52%
Fringe	41,345	78,934	37,589	48%
Bank Charges	81	800	719	90%
Board Expenses	6,572	15,000	8,428	56%
Consultants	71,272	95,100	23,828	25%
Equipment Maint	1,357			
Equipment Purchase and Maint	5,860	120	(5,740)	0%
Insurance	0	2,436	2,436	100%
Misc Expenses	90			
Office Supplies	1,974	12,282	10,308	84%
Program Supplies	7,068	20,750	13,682	66%
Postage	3,755	14,276	10,521	74%
Printing	1,433	41,583	40,150	97%
Rent	63,960	153,850	89,890	58%
Seminars/meetings	1,262	28,425	27,163	96%
Stipends	3,301	7,880	4,579	58%
Telephone	9,719	12,312	2,593	21%
Travel	2,582	27,257	24,675	91%
Interest Expense	36	7,200	7,164	100%
Total Expenses	418,548	926,008	507,460	55%
Transfers	80,135	512,837	432,702	84%
TOTAL	498,683	1,438,845	940,162	65%
REVENUES (UNDER) EXPENSES	5,021			

ASPIRA ASSOCIATION, INC.
REVENUES AND EXPENSES REPORT
Schedule of Activity of the Endowment Fund
FOR JULY 2001 THROUGH DECEMBER 2001

Balance Funds July 1, 2001	1,173,868
Balance Funds July 1, 2001	
Collateral to secure Line of Credit	173,973
Available Balance Funds July 1, 2001	999,895

Other Income (Expense)	
Endowment Fund Realized Gain(Loss)	(13,835)
Endowment Fund Unrealized Gain(Loss)	(32,595)
Endowment Fund Unrealized Gain(Loss)	(1,333)
Endowment Fund Interest & Dividends R	15,696
Endowment Interest expense	(5,570)
Endowment Management fees	(7,116)
Foreign Taxes paid	<u>(99)</u>

Combined Balance December 31, 2001	<u>1,129,016</u>
------------------------------------	-------------------------

Balance Funds December 31, 2001	956,376
Balance Funds December 31, 2001	
Collateral to secure Line of Credit	<u>172,640</u>
	<u>1,129,016</u>

ASPIRA ASSOCIATION, INC.
PROPOSED BUDGET MODIFICATION
FOR JULY 2001 THROUGH DECEMBER 2001



DOCUMENT 2

	Annual Budget Approved Aug. 2001	Modified Annual Budget February-02	◊ change
Support & Revenue			
Contributions and grants	844,319	856,173	\$ 11,854
Federal Grants	583,327	583,327	-
Interest Income	1,200	1,200	
Misc. Income	10,000	10,000	
Total	1,438,845	1,450,700	11,854
EXPENSES			
Salaries	407,803	417,362	9,559
Fringe	78,934	87,646	8,712
Bank Charges	800	800	-
Board Expenses	15,000	15,000	-
Consultants	95,100	104,220	9,120
Equipment Maint			
Equipment Purchase and Maint	120	12,120	12,000
Insurance	2,436	2,436	-
Misc Expenses			
Office Supplies	12,282	12,439	157
Program Supplies	20,750	20,750	-
Postage	14,276	10,473	(3,803)
Printing	41,583	31,094	(10,489)
Rent	153,850	153,850	-
Seminars/meetings	28,425	29,390	965
Stipends	7,880	7,880	-
Telephone	12,312	18,610	6,298
Travel	27,257	13,793	(13,464)
Interest Expense	7,200	0	(7,200)
Total Expenses	926,008	937,863	11,855
Transfers	512,837	512,837	0
TOTAL	<u>1,438,845</u>	<u>1,450,700</u>	<u>-1</u>

ASPIRA ASSOCIATION, INC.
READER'S DIGEST ENDOWMENT FUND

DATE	TOTAL VALUE	DATE	TOTAL VALUE	DATE	TOTAL VALUE
NOV.30,1990	455,565	MARCH 31, 1995	686,713	JULY 30, 1999	1,151,828
DEC.11, 1990	451,436	APRIL 30, 1995	698,857	AUGUST 31, 1999	1,137,816
JAN 31,1991	468,030	MAY 31, 1995	722,916	SEPTEMBER 30, 1999	1,120,717
FEB.24,1991	495,114	JUNE 30, 1995	739,033	OCTOBER 30, 1999	1,171,232
MARCH 31,1991	505,392	JULY 30, 1995	743,837	NOVEMBER, 1999	1,178,297
APRIL 30,1991	505,351	AUGUST 30, 1995	761,640	DECEMBER 31, 1999	1,159,046
MAY 31,1991	527,706	SEPTEMBER 30, 1995	779,921	JANUARY 31, 2000	1,123,974
JUNE 30, 1991	513,772	OCTOBER 31, 1995	781,118	FEBRUARY 29, 2000	1,090,872
JULY 31,1991	528,147	NOVEMBER 30, 1995	731,089	MARCH 31, 2000	1,163,428
AUGUST 31,1991	543,986	DECEMBER 31, 1995	738,569	APRIL 31, 2000	1,146,576
SEPTEMBER 30,1991	539,444	JANUARY 31, 1996	755,717	MAY, 31, 2000	1,157,203
OCTOBER 31, 1991	539,295	FEBRUARY 29, 1996	762,943	JUNE 30, 2000	1,167,391
NOVEMBER 30,1991	531,157	MARCH 31, 1996	769,234	JULY 31 2000	1,167,528
DECEMBER 31, 1991	573,762	APRIL 30, 1996	772,839	AUGUST 31, 2000	1,197,927
JANUARY 31, 1992	566,260	MAY 31, 1996	781,757	SEPTEMBER 30, 2000	1,188,177
FEBRUARY 29,1992	573,372	JUNE 30, 1996	783,020	OCTOBER 31, 2000	1,035,021
MARCH 31, 1992	566,737	JULY 31, 1996	758,563	NOVEMBER 30, 2000	1,011,365
APRIL 30, 1992	571,490	AUGUST 31, 1996	778,534	DECEMBER 31, 2000	1,057,166
MAY 31, 1992	571,925	SEPTEMBER 30, 1996	817,312	JANUARY 30, 2001	1,245,594
JUNE 30,1992	571,769	OCTOBER 31, 1996	827,699	FEBRUARY 27, 2001	1,200,018
JULY 31, 1992	590,229	NOVEMBER 30, 1996	866,190	MARCH 31, 2001	1,165,334
AUGUST 31, 1992	589,591	DECEMBER 31, 1996	857,254	APRIL 30, 2001	1,193,123
SEPTEMBER 30, 1992	597,001	* JANUARY 31, 1997	885,290	MAY 31, 2001	1,197,340
OCTOBER 31, 1992	597,946	FEBRUARY 28, 1997	888,336	JUNE 30 2001	1,175,880
NOVEMBER 30, 1992	607,858	MARCH 31, 1997	862,403	JULY 31 2001	1,171,030
DECEMBER 31, 1992	613,352	APRIL 30, 1997	891,218	AUGUST 30 2001	1,133,509
JANUARY 31, 1993	615,988	MAY 31, 1997	931,036	SEPTEMBER 10 2001	1,092,862
FEBRUARY 28, 1993	618,630	JUNE 30, 1997	955,598	OCTOBER 31 2001	1,088,008
MARCH 31, 1993	629,303	JULY 31, 1997	1,004,058	NOVEMBER 30 2001	1,126,230
APRIL 30, 1993	616,431	AUGUST 31, 1997	963,731	* DECEMBER 31 2001	1,129,016
MAY 31, 1993	625,803	SEPTEMBER 30, 1997	990,111		
JUNE 30, 1993	626,796	OCTOBER 31, 1997	973,050		
JULY 31, 1993	620,641	NOVEMBER 30, 1997	999,048	* Collateral for Loans	172,640
AUGUST 31, 1993	642,802	DECEMBER 31, 1997	1,015,497	Balance Available	956,376
SEPTEMBER 30, 1993	641,347	JANUARY 31, 1998	1,022,971		
OCTOBER 31, 1993	643,791	FEBRUARY 28, 1998	1,083,493		
NOVEMBER 30, 1993	631,706	** MARCH 31, 1998	1,119,800		
DECEMBER 31, 1993	644,911	*** APRIL 30, 1998	1,055,946		
JANUARY 31,1994	652,933	*** MAY 31, 1998	1,116,819		
FEBRUARY 28,1994	646,942	JUNE 30, 1998	1,094,915		
MARCH 31, 1994	624,848	JULY 31,1998	1,077,850		
APRIL 30, 1994	624,772	AUGUST 31, 1998	966,633		
MAY 31, 1994	630,471	SEPTEMBER 30, 1998	1,014,682		
JUNE 30, 1994	619,830	OCTOBER 31, 1998	1,065,533		
JULY 31, 1994	629,523	*** NOVEMBER 30, 1998	1,095,777		
AUGUST 30, 1994	648,534	DECEMBER 30, 1998	1,127,810		
SEPTEMBER 30, 1994	639,507	JANUARY 30, 1999	1,134,317		
OCTOBER 31, 1994	645,002	FEBRUARY 28, 1999	1,116,252		
NOVEMBER 30, 1994	630,239	MARCH 29, 1999	1,151,028		
DECEMBER 31, 1994	638,550	APRIL 30, 1999	1,189,493		
JANUARY 31, 1995	649,260	MAY 28, 1999	1,163,475		
FEBRUARY 28, 1995	672,382	JUNE 30, 1999	1,187,692		

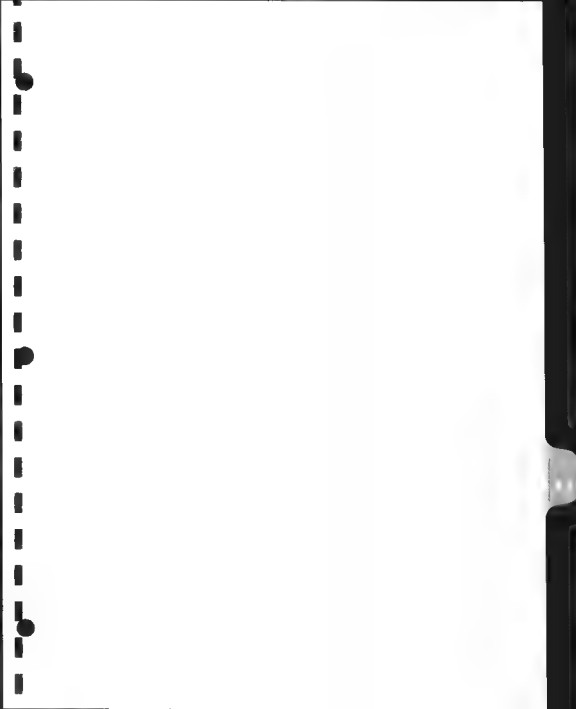
ASPIRA ASSOCIATION, INC.
 REVENUES AND EXPENSES REPORT
 FOR JULY 2001 THROUGH DECEMBER 2001

ASPIRA
 DOCUMENT 3

	Modified Accrual Year to Date Actual	Modified Annual Budget Feb-02	Budget Balance	% of Budget Remaining
Support & Revenue				
Contributions and grants	241,463	856,173	\$ 614,710	72%
Federal Grants	250,643	583,327	332,684	57%
Interest Income	1,971	1,200		
Misc. Income	9,628	10,000		
Total	503,704	1,450,700		
EXPENSES				
Salaries	196,881	417,362	220,481	53%
Fringe	41,345	87,646	46,301	53%
Bank Charges	81	800	719	90%
Board Expenses	6,572	15,000	8,428	56%
Consultants	71,272	104,220	32,948	32%
Equipment Maint	1,357			
Equipment Purchase and Maint	5,860	12,120	6,260	52%
Insurance	0	2,436	2,436	100%
Misc Expenses	90			
Office Supplies	1,974	12,439	10,465	84%
Program Supplies	7,068	20,750	13,682	66%
Postage	3,755	10,473	6,718	64%
Printing	1,433	31,094	29,661	95%
Rent	63,960	153,850	89,890	58%
Seminars/meetings	1,262	29,390	28,128	96%
Stipends	3,301	7,880	4,579	58%
Telephone	9,719	18,610	8,891	48%
Travel	2,582	13,793	11,211	81%
Interest Expense	36	0	-36	0%
Total Expenses	418,548	937,863	519,315	55%
Transfers	80,135	512,837	432,702	84%
TOTAL	498,683	1,450,700	952,017	66%
REVENUES (UNDER) EXPEI	5,021			

ASPIRA ASSOCIATION, INC.
REVENUES AND EXPENSES REPORT
Schedule of Activity of the Endowment Fund
FOR JULY 2001 THROUGH DECEMBER 2001

Balance Funds July 1, 2001 ##	1,173,868
Balance Funds July 1, 2001 ##	
lateral to secure Line of Credit	173,973
Available Balance Funds July 1, 2001	999,895
Other Income (Expense)	
Endowment Fund Realized Gain(Loss)	(13,835)
Endowment Fund Unrealized Gain(Loss)	(32,595)
Endowment Fund Unrealized Gain(Loss) Se	(1,333)
Endowment Fund Interest & Dividends Rem	15,696
Endowment Interest expense	(5,570)
Endowment Management fees	(7,116)
Foreign Taxes paid	(99)
Combined Balance December 31, 2001	<u>1,129,016</u>
Balance Funds December 31, 2001	956,376
Balance Funds December 31, 2001	
lateral to secure Line of Credit	172,640
	<u>1,129,016</u>





**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

BOARD AGENDA ITEM SUMMARY

Agenda No.: 11.0 **Reference No.:** 2/02

Subject: Student Affairs Committee Report

Type: **Action:** _____ **Information:** X

Meeting Date: February 23, 2002 **National Board of Directors:** X

Background:

The Student Affairs Committee will present a report.

Action Required:

None

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

BOARD AGENDA ITEM SUMMARY

Agenda No.: 12.0 Reference No.: 2/02

Subject: President's Report

Type: Action: _____ Information: X

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

The President will give a report on the status of activities at the National Office.

Action Required:

None.



ASPIRA Association, Inc.

***Report to the
National Board of Directors***

By

**Ronald Blackburn-Moreno
President**

February, 2002





PROGRESS REPORT

to the

NATIONAL BOARD OF DIRECTORS

of the

ASPIRA Association

by

**Ronald Blackburn-Moreno
President**

February, 2002

INTRODUCTION

This Progress Report covers the activities of the National Office in the six months between August 2001 and January 2002. The last report to the Board of Directors was presented at the meeting of the Board of Directors in August 2001.

During this five-month period, the major focus of the National Office's efforts has been on strengthening and expanding the new strategy for support of the Associate offices, that of identifying and cultivating contacts locally and to provide technical assistance and support to Associates so they secure significant local funding, creating a true partnership with the Associate offices. This has included developing a new business model for the National Office as well as for its relationship with the Associate offices. In addition, efforts have continued in joint program development, enhanced communications and direct technical assistance, the partnership with the Associate Offices. The emphasis has, hence, been on developing the capacity of the Associates and assisting them in securing funding directly. The strategy has proven highly successful as this report will show because there have been multiple local and national opportunities that the Associates have been able to tap into directly. Perhaps the best example of this strategy is the support provided to ASPIRA de PR, IL, CT, NJ and PA in starting and developing the Cisco System Academies around the country.

In addition to this support, the National Office dedicated significant effort to the ASPIRA/COE National Conference "Technology Tools for Teaching and Learning" in

San Juan, further fund development for the operation of the National Office, new national initiatives in health and highway safety education for youth and in Personal Finance education (with Citigroup and GMAC), expanding the Association's technology initiatives (CTCs, technical training, internal technology infrastructure, and the Cisco Systems collaborative), expanding ASPIRA's role in national public policy issues (especially around the reauthorization of the Elementary and Secondary Education Act), collaborations with (and support of) national Hispanic and non-Hispanic organizations, especially the Hispanic Association on Corporate Responsibility (which ASPIRA chairs), MANA, the National Community for Latino Leadership, Mentor, the National Education Association, and the Academy for Educational Development, further development of the ASPIRA Institute of Puerto Rican Arts and Culture, and external communications to increase ASPIRA national visibility

The major successes over the past five months have been

- The designation of the National Office as a **Cisco Systems Regional Academy** (one of few national organizations that have this designation), and taking the initial steps to start Cisco Systems Academies with ASPIRA of Pennsylvania, New Jersey, Illinois and Connecticut, in addition to the existing regional academy of ASPIRA de Puerto Rico,
- ASPIRA was ranked by Hispanic Business magazine as the **largest national Hispanic organization in the country**, with a combined
- The **ASPIRA National Conference on Technology** in San Juan organized by ASPIRA of NJ, ASPIRA de Puerto Rico and the Council for Opportunity in Education and the ASPIRA Association, attended by over 650 participants from around the country and which generated significant revenue in excess of cost,
- The mention of ASPIRA as a **national model in mentoring** in the legislative language of the Elementary and Secondary Education Act ("Leave no Child Behind")
- Securing **increased general operating funds** from corporations, a significant grant from Verizon (\$200,000) and continued support from New York Life Foundation and Lucent Technologies,
- Development of a **"fee for service"** model with outside corporations and organizations to help support the general operation of the office,
- Expansion of the number of CTCs, through the final approval of six additional CTCs (being delivered in March),
- **New formal collaboratives** established through written collaborative agreements (U.S. Department of Transportation for internships, Stargazer net, National Education Association, the el Centro de Estudios Avanzados de Puerto Rico y el Caribe (ASPIRA IPRAC - Dr. Ricardo Alegria), the DC Department of Transportation), and the strengthening of existing collaborations (Educational Testing Service, U.S. Department of Transportation, the U.S. Department of Health and Human Services),
- Continued **expansion of ASPIRA's technology capabilities** through on-going technical assistance to the Associates, expansion of ASPIRA's Web Site (several

new sites added and others expanded), further training and development of the Management Information System in Illinois, Florida and Pennsylvania (including training), submission of E-Rate proposals for schools in NJ and the ASPIRA schools in PA and IL, pilot-testing of the on-line Counselor's Training Program, the development of ASPIRA's own Web-Based e-mail system, expansion of ASPIRA's CTC web site, transfer of web site control to the Associates, and training of teachers and staff on technology at various Associates

- Approximately 25 students from ASPIRA Offices participated in a Youth Safety Conference held in California in July
- Extensive collaborations with national Hispanic organizations and with the Government of Puerto Rico (Puerto Rico Federal Affairs Office, P.R. Convention Bureau) and the successful collaboration with the National Puerto Rican coalition and the P.R. Office of Federal Affairs in co-sponsoring a major *Tres Reyes Magos* event in Washington, DC
- The addition of new staff at the National Office, including two full time staff in programs and a new accountant

National Recognitions:



In its September edition,

Hispanic Business

Magazine ranked the

ASPIRA Association as the

largest national Latino organization in the country with a combined

national budget of over \$26 million. The ASPIRA National Office

receives multiple accolades from corporations, other national Hispanic

and non-Hispanic organizations and from friends for this designation.

This recognition is an important fund raising tool that ASPIRA is

using in all documents and proposals.

The **2001** HISPANIC BUSINESS
MAGAZINE

ASPIRA was also recognized specifically in the legislative language of the *Leave no Child Behind Act* or the Reauthorization of the Elementary and Secondary Education Act, along with other major national organizations, as a model in developing mentoring programs for youth. The mention is in the Congressional Record. The Statement is as follows:

The Conferees wish to recognize the expertise and experience of mentoring organizations, such as Big Brothers Big Sisters of America, Camp Fire Boys and Girls, Boys and Girls Clubs, National Mentoring Partnership, the Young Men's Christian Association, National Association for the Advancement of Colored People, ASPIRA, League of United Latin American Citizens, 100 Black Men of America and National 4-H Council, in providing training and technical support for mentoring programs. These organizations have a long history of supporting mentoring for youth and have established networks of mentoring.

ASPIRA National Conference:

In December, ASPIRA of New Jersey, ASPIRA de Puerto Rico, the Council for Opportunity in Education and the National Office co-sponsored the Conference *Technology Tools for Teaching and Learning* in San Juan, Puerto Rico. Over 650 participants



from all over the United States attended the conference. The conference, sponsored by Verizon, AOL-Time Warner, Ford Motor Company, Daimler Chrysler, Educational Testing Service, Coors Brewing, Universidad del Este, Universidad de Sagrado Corazón, covered an array of topics in technology and education (dozens of concurrent sessions), as well as a host of "hands-on" sessions at the Universidad del Este. In addition, a significant group of exhibitors attended, as well as 200 teachers from Puerto Rico's public schools. The conference generated unrestricted income for ASPIRA of New Jersey as well as for the National Office. Given the success of the conference, this year's conference is already being planned with COE, and will be held in San Juan on December 8-11, 2002.

Building ASPIRA's Capacity Through Association-wide Activities:

Over the past two years, the National Office has developed, following its **Strategic Plan**, and in strict collaboration with the Associate Offices, a series of initiatives to build the program and administrative **capability** of the Association as a whole, strengthening the Association-wide infrastructure that will allow us to be more effective in delivering programs and more efficient and accountable in our management.

The strategy is basically to develop local capacity and provide support in seeking local resources for local program with the support and assistance of the National Office. The old model was geared at assisting the Associates by developing national programs through the Associate offices. Though the National Office will continue to develop model programs in collaboration with the Associate offices, the new strategy will tap a much larger pool of funds and better ensure local program sustainability.

strategy represents a major change in the relationship with the Associate offices developing local capacity to ensure sustainability and growth through the development and support of local capacity in both fund-raising and program delivery.

During this period, the collaborations with the Associates included:

National Cisco Systems Academy

The National Office was designated by Cisco Systems as a Cisco Regional Academy. Only one other organization in the country has this designation. Through negotiations with Cisco, the National Office is allowed to develop Local Cisco Academies in Pennsylvania, New Jersey and Connecticut. The first training of ASPIRA Cisco trainers began in February with staff from ASPIRA of NJ and ASPIRA of Pennsylvania being trained by Cisco Systems. Once trained, these staff will train the trainers at ASPIRA of Connecticut. All three Associates are planning to develop multiple Local Cisco Academies in their states. This will allow these Associates to generate considerable unrestricted funding with little or no expense, since they already have the technology infrastructure to deliver the program.

A key element in this effort has been to assist the Associates in securing contacts with their local Workforce Employment Act program, which are the major potential funders of the Cisco Academy. Proposals have been developed for several Associates for submission to their local WEA programs.

In addition to the continued support of the Cisco Academy of ASPIRA de Puerto Rico (the National Office continues to be involved in securing major funding for the program through the various WEA consortia in Puerto Rico), ASPIRA also helped ASPIRA of Illinois to begin a Local Cisco Academy in Chicago. The contacts were made and ASPIRA of Illinois staff is already being trained to deliver the program.

In addition to the support provided directly to start local academies under the National Office, support continues to be provided to ASPIRA de Puerto Rico in their Cisco Academy.

Training

The National Office has provided training to the Associates in a variety of areas to further develop their capacity. These have included:

- Training of ASPIRA schools staff at ASPIRA of Florida, ASPIRA of Pennsylvania and ASPIRA of Illinois in the use of technology in the classroom,
- Training on Leadership Development at ASPIRA of Illinois and ASPIRA of Florida,
- Training on the use of the Academic Advisors On-Line Training System at ASPIRA of Illinois, Pennsylvania and Florida, and

- Training on the MAS Academy at ASPIRA of New Jersey, ASPIRA of Illinois and ASPIRA of Florida.

Other Initiatives

The Associates are involved in a host of activities to help develop local funding for Associates. During this period, the National Office has developed proposals for ASPIRA of Illinois, New Jersey and Puerto Rico. Another example was that contacts with Verizon resulted a \$75,000 Verizon grant to ASPIRA de Puerto Rico and the possibility of a major grant from Verizon later this year.

As the Associates move to increase the number of schools that they operate (e.g., ASPIRA of Florida is expecting to have four schools, ASPIRA of Illinois at least three and ASPIRA of PA several), more attention will be placed on providing support and resources for these schools. An example is the negotiation currently underway with Texas Instruments (TI) to develop a major teacher professional development program at ASPIRA of Pennsylvania and ASPIRA of Florida in mathematics, provided by TI, which will bring technology, standards based math curriculum and pedagogy to these schools.

There are several other collaboratives currently being negotiated that will benefit specific Associate offices in support of their local initiatives.

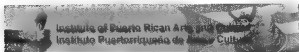
Technology

ASPIRA continues to expand its capabilities in technology. Several Associate offices have now been trained on the use of the MIS and are implementing the system locally with on-going support of the National Office. In addition, several Associates are using the on-line New Advisors Training program. The ASPIRA Web Site continues to expand and is receiving accolades from within and outside the Association for its usefulness. New sites on the ASPIRA Web Site include

- *Aprendamos Español*, resources to learn Spanish



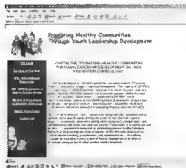
- HIV Education Web Site
- Mentoring curriculum in Mental Health Careers



The IPRAC web site has been expanded considerably and is updated constantly

Hence it has become a national resource for information on Puerto Rico. It is currently the largest on-line resource for information on Puerto Rican history and culture on the web. Funding is being sought through various foundations to further expand this initiative

As part of the development of the Associate Offices, the web pages of the Associates are progressively being transferred to the Associates. Currently, ASPIRA of CT, NY, PA have total control over their web site. They have re-designed their sites and are updating their information. The National Office continues to provide technical assistance and web hosting.



The National Office also developed a secure computer system after September 11, 2001. The entire system is "mirrored" on a separate server to ensure that all files are secure. The National Office developed a new ASPIRA Web Based e-mail service



through which any ASPIRA staff can have access to their e-mails via any computer. The system works very much like the more popular e-mail services such as AOL, Yahoo and Hotmail. The system was designed after ASPIRA of NY encountered the problem that their advisors could not access their e-mails

from the schools in which they work (they do not have laptops). Now over 120 ASPIRA staff have access to this new e-mail system.

Through a collaboration with the Hispanic Information and Technology Network (HITNET), ASPIRA has submitted proposals to secure the E-Rate (Internet access subsidized by the Federal Government up to 90%) for ASPIRA schools in Illinois (Antonia Pantoja High School), PA (E. M. de Hostos), and over 24 public schools in New Jersey that collaborate with ASPIRA of New Jersey.

Collaborations

New Collaborations

The National Office has developed a series of new collaborations to strengthen its programs. One of the most important is the formal collaboration being signed with the *Centro de Estudios Avanzados de Puerto Rico y el Caribe*. This collaborative agreement, reached with the new Chancellor, Dr. Juan M. Gonzalez Lamela, successor to Dr. Ricardo Alegria, will provide ASPIRA access to the extensive historical and cultural resources of the *Centro* to be disseminated via the web and other means. In exchange, ASPIRA will support the *Centro* through web hosting, developing their technology base and helping them disseminate their programs nationally. This new collaborative will be an enormous boost to ASPIRA's IPRAAC.

ASPIRA also developed a collaborative with **Stargazer.com**, a major organization dedicated to promote the use of technology in non profit organizations. Founded by one of the main AOL founders, Stargazer has an enormous amount of technology resources that ASPIRA now has access to, such as interactive communications capabilities, information on education and linkages with other non profit organizations.

A new collaborative agreement has been signed with the U.S. Department of Transportation. Through ASPIRA's collaboration with DOT, 25 students participated in a safety conference in California. The new MOU calls for an Internship Program, that will bring between 15 and 20 college students from across the ASPIRA Associates to Washington for a full summer – and 5 during the fall and spring semesters (with a \$450/week stipend) to work at the Department in various programs.

Other collaborations include an agreement with the National Hispanic Police Officers Association, SAMHSA's National Clearinghouse on Alcohol and Drug Information, Youth Law Center on their Juvenile Justice Initiative, and Office of Personnel and Management on increasing Hispanic participation in Federal Workforce. Finally, the National Office and the Puerto Rico Office of Federal Affairs.

New collaborations are being developed with Texas Instruments, Citigroup, GMAC Financing and others to develop specific programs (see Programs, below).

Strengthening Existing Collaboratives

ASPIRA is strengthening several existing collaboratives, including the long standing collaboration with Educational Testing Service, the National Education Association, The Department of Health and Human Services, and the Department of Transportation, all of which generate resources for ASPIRA. In the collaboration with ETS, the National Office is negotiating to conduct several trainings at ETS and to use their services to fully develop the on-line Advisors training program, as well as to further develop technology capabilities. With the NEA, the National Office is developing a collaborative around education reform. ASPIRA's President continues to serve on the board of the National Foundation for the Improvement of Education (NFIE), a distinguished foundation that offers grants to teachers for professional development. ASPIRA also remains on the board of the Laboratory for Student Success at Temple University, a Department of Education national laboratory.

Collaborations with Hispanic Organizations



The new strategy of developing a stronger relationship with the Associates to ensure their sustainability has allowed the National Office to dedicate time to further enhancing its visibility and influence among Hispanic organizations. ASPIRA's President continues to chair the Hispanic Association on Corporate Responsibility, which recently renegotiated its agreement with Coors Brewing, and developed a new agreement with MGM Grand. Monitoring visits were made to Detroit to visit the three auto makers (Ford, GM, Daimler Chrysler) and Golden to monitor the agreement with Coors Brewing Co.



ASPIRA continues to be active in the National Hispanic Leadership Agenda and the Hispanic Telecommunications Network. Through the latter, ASPIRA has been involved in informing members of Congress on the new Telecommunications Act (Taubin-Dingell). ASPIRA is also active in the Hispanic Education Coalition that was instrumental in shaping the Elementary and Secondary Education Act. Moreover, ASPIRA was active in the *Unidos for America Campaign* to help the victims of the September 11 attacks.

Other collaborations have included strengthening ASPIRA's ties with the P.R. Federal Affairs Administration (PRFFA), which is now run by Ms. Mar, Carmen Aponte, a good friend of ASPIRA's. ASPIRA collaborated with PRFFA and the National Puerto Rican Coalition to organize a Three Kings Day event at the Organization of American States. The event attracted over 650 people.

ASPIRA has developed new collaborations with the National Association of Hispanic Publications around technology, with *MANA, A National Latina Organization* (joint project on mentoring young Latinas, which was submitted to the Department of Health and Human Services), with *Mentor* a national organization of Hispanic corporate employees to develop a mentoring program for young Hispanic corporate employees.

As a board member of the National Community for Latino Leaders, ASPIRA is involved in the strategic planning of the organization and in its research.

Fund Development for the National Office

During this year, ASPIRA has been fortunate to increase its general operating support. New annual supporters include General Motors and Advantica (Denny's). Ford Motor Co. increased its general support to \$25,000. The National Office also sought funding for the National Conference and secured \$55,000 from Ford Motor, Daimler Chrysler, Coors Brewing, AOL Time Warner and ETS, which it shared with ASPIRA of New Jersey.

The National Office also received an expected grant of \$200,000 from Verizon, and renewed funding (\$150,000) from Lucent Technologies for the MAS Academy. Negotiations are now on-going for a major technical assistance grant from AOL Time Warner (\$450,000/year for two years requested).

A new \$100,000 grant from the Office of minority Health was approved under our agreement with DHHS. A new \$50,000 grant from the D.C. Department of Transportation was approved to develop materials and newsletters in Spanish on traffic safety.

A series of proposals have been submitted that include:

- Ford Motor Co - \$250,000 Youth Leadership
- Daimler-Chrysler - \$250,000 Youth Leadership
- U.S. Department of Health and Human Services - \$1 million 3 years Health Careers
- NHTSA - \$50,000 - Highway Safety
- Pfizer - \$50,000 - Health Careers
- NHTSA - \$1 million - 5 Years Washington Internships
- Edelman Group - \$250,000 Youth in Technical Careers



With support of the Associate Offices, we now have a fund finding service that can provide all offices with information on grants and foundations across the country. The service, Prospect Research On line, provides information on thousands of foundations nation-wide as well as information on government grants.

The National Office is beginning to engage in a new initiative to secure unrestricted funding. The strategy is to provide services, mostly in technology (technical assistance, training) to organizations that pay a "fee for service". Through this arrangement, ASPIRA provides a service for which its expenditures are lower than actual cost, leaving a margin of unrestricted funding for the office operations. So far, one contract was completed with the Sistema Universitario Ana G. Méndez in Puerto Rico for a total of

\$30,000. A new contract with SUAGM for \$200,000 is pending approval, which would generate \$50,000 for the National Office. The National Office is reviewing the possibility of having this contract be the first under a new for-profit arm authorized by the National Board of Directors.

National Office Programs

Community Technology Centers

There are currently 38 ASPIRA CTCs in place or approved.

Location	Operational	Approved	Proposed
Florida	3	3	
Puerto Rico	4	4	6
Connecticut	2		
New York	3	2	
New Jersey	7		
Illinois	2		
Pennsylvania	2		
Washington, DC	3	1	
Cleveland, OH	1		
San Jose, CA	1		
Total	28	10	6

MAS Academy

A MAS Academy training was conducted for ASPIRA of IL and ASPIRA of NJ this month. Over 30 teachers were trained to implement the Academy in several schools in New Jersey and a middle school in Chicago. Funding for a third year was received from Lucent Technologies for the program.

Health Careers

The National Office has just completed a *Mentoring Manual* and Web Site to develop mentoring programs to encourage students to enter health careers, especially mental health. It is also developing an initiative on HIV, developing materials on prevention for Latino youth. These programs are funded by the US Department of Health and Human Services under the Collaborative Agreement with between ASPIRA and the Department. The Agreement was just renewed for an additional five years. The agreement allows ASPIRA to solicit funds and receive grants without entering into a grants competition.

ASPIRA is currently developing a Spanish language companion to the HIV AIDS curriculum Promoting Healthy Communities. This is being made possible through the hiring of a new staff member, Ms. Fabiola Donato, a former ASPIRA Intern from Puerto Rico. It is also developing a new publication Helping Students Succeed along the Allied Health Professions Educational Pathways, a publication geared to professions that work with middle school and high schools students. This publication is currently being edited and will be released in April.

New Programs Personal Finance

The National office is developing a new model program initiative with the support of GMAC Financing and potential major support from Citigroup on Personal Finance Education for youth and adults. This new program would better prepare young people to plan and administer their personal finances. A total of \$35,000 has been approved by GMAC to develop an initial training on credit. Other topics will include Savings, The household Budget, Credit, Purchasing and Financing a Vehicle or a Home, Personal Banking.

Public Policy

In addition to ASPIRA's work on the Elementary and Secondary Education Act The Office of Public Policy and Federal Relations has developed an electronic ASPIRA Policy Notes newsletter that will be going out on a bi-monthly basis to ASPIRA Board Members, ASPIRA Partners, and Executive Directors and key management and policy staff. The Policy Notes will highlight key public policy issues and provide information on grant information and announcements. Moreover the *ASPIRA Pulse*, also in electronic format, will be going out to ASPIRA Executive Directors, and Staff highlighting information on grants, training opportunities, scholarships and internship opportunities for students.

Successes of the Associates

This section includes a brief description of the major activities and successes of the associate Offices in which the National office has in some form helped to support. More complete reports of the Associates are provided by each associate at the Board meeting.

ASPIRA of CT Has secured their building and are developing their programs successfully. They are about to open their new office in Hartford, CT. On November 16th, hundreds of *Aspirantes* and community leaders gathered for ASPIRA's first annual statewide leadership conference. The conference was made possible through the generous support of State Farm Insurance. ASPIRA of Connecticut now has a Chat Room. The chat room is a valuable tool for *Aspirantes* to communicate with each other and to get information about the latest ASPIRA projects. From time to time, there are



scheduled chats with special guests. The Clubs Federation welcomed two new schools for the 2001-2002 school year. The newest clubs are: Rogers Park Middle School in Danbury and Slade Middle School in New Britain. In total, over 300 youth at 13 schools across Connecticut are involved in ASPIRA Clubs.

ASPIRA of Florida ASPIRA of Florida now has four charter schools approved. ASPIRA of Florida now has a host of new programs and has now two fully operational CTCs with high speed internet connection. In addition, ASPIRA of FL now has two fully operational CTCs, with computers donated by Power-Up. ASPIRA of FL continues to receive extensive technical assistance in developing the centers and ensuring high speed access.



During PROFESA 2nd Annual Gala Victoria Hernandez, Chair of the ASPIRA of Florida, Inc. Board of Directors and Raul A. Martinez, President and CEO were recognized with the *Empower Award* to the Puerto Rican Community in South Florida. PROFESA, is a Puerto Rican Professional Association dedicated to promoting Puerto Rican values and culture, among other initiatives. ASPIRA of Florida was also awarded

ASPIRA of Illinois The major collaboration with ASPIRA of Illinois continues to be the pilot testing of the Management Information System (MIS). They are committed to the system and have been instrumental in revising it to really meet our needs. The MIS at Illinois is now fully operational. The Junior Technical College has gone extremely well. ASPIRA of IL just signed an agreement with Northwestern Illinois University to expand the Antonia Pantoja School to their facilities, enabling it to expand its school at its current location.



In addition, through the coordination by the National Office, ASPIRA of Illinois is sharing its Oracle Learning Center with ASPIRA de Puerto Rico. Its Joyce Foundation project Chicagoland Latino Educational Research Institute (CLERI) is about to issue its first report on its research on schools this summer, and is poised to conduct training through its Outcomes-Based Evaluation Project.

ASPIRA of New Jersey Held will hold its Annual Luncheon in March and its Third Annual Youth Convocation. Aspira's Fourth Annual Latino Education Conference will be held at Bally's Park Place Hotel Atlantic City, New Jersey, May 5-7, 2002. ASPIRA of NJ already working on the national technology conference in Puerto Rico in December.

ASPIRA of New York Will hold it 3rd Annual Circle of Achievers on May 20, 2002, following their very successful fund-raising luncheon last May. Luncheon Chairman will be Reuben Mark, Chairman and Chief Executive Officer of the Colgate-Palmolive Company. In addition, its APEX program has expanded. ASPIRA of NY now has two fully operational CTCs and is planning two more. It has also implemented the MAS Academy in its Beacon Schools. The MAS Academy will be the basis for a proposal to establish a science and technology Charter School by ASPIRA of NY. ASPIRA of NY has been one of the most successful in implementing the APEX program, recruiting hundreds of parents across the city.



ASPIRA of New York has also developed an impressive web site in both English and Spanish. Visit it at <http://www.nyaspira.org>.

ASPIRA of Pennsylvania The CTC at Eugenio Ma. De Hostos Charter School continues to be a success and to grow. The school is expanding its enrollment next year. The Executive Director, Mr. Alfredo Calderon has been working closely with the National Office on a variety of initiatives, particularly around finding opportunities to expand ASPIRA's operations, the MIS and strengthening the school.



ASPIRA of PA is also redesigning its web site.

Enviadas a

ASPIRA de Puerto Rico - Completed the construction of a new facility which has four state of the art computer learning laboratories. The Cisco Academy, now in its second session, has been highly successful as well.



expand the
providing extensive support to ASPIRA de Puerto Rico on its technology initiative
generally

ASPIRA de Puerto Rico is seeking ways to
Academy. The National Office has been

Finance and Management

Accounting

The National Office accountant suddenly departed in May. The accounting firm of González and Associates was hired. Mr. Mark Eisenstadt, CPA is assigned to ASPIRA. Ms. Maribel Torres, our former accountant, is working with the National Office on the

audit and the transition. The accounting and reporting challenges reported in the past have been overcome with the addition of the new accountant and accounting, reporting and cost recovery are up to date.

FY 2001 Audit

Soza, Inc. the external auditors, has initiated the audit for FY 2001, and has completed up to March. It will complete the audit in early March. The delay this year resulted from a change in accountants and scheduling with the auditing firm.

Revised FY 2002 Budget

A proposed Revised Budget is being submitted to the Board for approval to cover the adjustments required after six months of operations into the FY (July-Dec)

Notes

**ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS**

BOARD AGENDA ITEM SUMMARY

Agenda No.: 13.0 Reference No.: 2/02

Subject: Strategic Plan 2002-2007: Framework

Type: Action: Information: X

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

The President will give a report of the Strategic Plan 2002-2007.

Action Required:

None.

Notes

ASPIRA Association, Inc.
NATIONAL BOARD OF DIRECTORS

BOARD AGENDA ITEM SUMMARY

Agenda No.: 14.0 Reference No.: 2/02

Subject: New Business

Type: Action: _____ Information: X

Meeting Date: February 23, 2002 National Board of Directors: X

Background:

The National Board of Directors will discuss any new business.

Action Required:

None.

Notes